

# Environmental Policy

## Scope

Associated Community Training Ltd (ACT) is a training provider that delivers high quality training and education opportunities throughout Wales, in a variety of sectors.

ACT offers opportunities for staff and learners to improve themselves, their lives, and their career prospects. ACT provides an extensive list of training programmes and qualifications that help people reach their full potential. From Traineeships, Apprenticeship and Higher Apprenticeships across 30 different sectors, to employability training and short commercial courses and Independent School Provision.

ACT as a learning provider (and subsidiary companies) recognises that their business has an effect on the environment through its routine operations. ACT acknowledges that it has a responsibility to seek and reduce at every opportunity its environmental impact and it will take every opportunity to do so exercising proper control over all its activities. Senior Management are committed to continually improving ACT's environmental performance with the aim to:

- To develop awareness and participation in environmental initiatives throughout the whole organisation.
- To develop guidance and best practice to achieve an improved environmental performance year-on-year.
- To comply with all relevant statutory and regulatory, national, and international environmental legislation and codes of practice.
- To comply with ACT's own objectives listed in the Environmental Management System (EMS) Continuous Improvement log.

This policy covers all of ACT's company activities and operations.

## Key Policy Objectives

### ▪ Waste Management

ACT will aim to develop and implement strategies to reduce the production of waste and improve our re-use and recycling rates.

### ▪ Transport

ACT will develop and implement strategies which will reduce its carbon emissions created by business miles.

### ▪ Procurement

ACT will incorporate environmental requirements into its procurement policies. Taking consideration to its manufacture, supply, distribution, and life cycle of goods. Consideration will also be given to the environmental impact of the running of items procured.

### ▪ Energy and Water

ACT will aim to reduce energy use by developing and implementing systems to monitor and reduce the resources used.

### ▪ Learning

Embedding the principles of environmental good practice and sustainability within ACT curriculum.

## Implementation

Implementation of this policy will be the responsibility of all ACT staff. This will be reviewed annually by Directors. The Environmental Forum and Facilities Team will review on a quarterly basis.

This policy is made available to third parties upon request.